



## Urban Ecology Teen Internship 2025 Crew Leader Job Description

**Position:** Crew Leaders (3)

**Wages:** \$20/hour

**Start Date:** June 16, 2025

**End Date:** August 14, 2025

**Hours:** 8:30 am to 4 pm – Approx. 20hr/week

**Primary work location:** Field Office at Van Cortlandt Golf House

### **About Van Cortlandt Park Alliance (VCPA)**

VCPA preserves, supports, and promotes the ecological, recreational, and historical value of Van Cortlandt Park in partnership with NYC Parks.

**Crew Leaders** play an important role in the successful operation of the Urban Ecology Teen Internship program (Eco-Teens). They serve as role models for Bronx high school students by demonstrating responsible and positive work habits. Through special projects and enrichment activities, Crew Leaders will teach basic plant identification and lead basic forest, aquatic and trail restoration work. Crew Leaders also support student learning at SUNY ESF, where interns will take a college level course virtually. Crew Leaders assist with facilitation of field study lessons, program preparation, end-of-year celebration, and other tasks as needed. Crew Leaders report directly to the Youth Programs Manager.

### **Duties Include:**

- Crew Leaders will work together to supervise approximately 24 high school students in ecological restoration work in Van Cortlandt Park.
- Act as a role model, promoting strength-based approaches.
- Create a safe, fun, and supportive environment for 8-12 crew members at a time in field work and hands-on activities at various locations throughout the park.
- Manage attendance, timesheets, site projects, and Interns' safety.
- Design, organize, and lead team meetings that promote learning, teamwork, and participation.
- Develop creative study techniques for college class and provide academic support.
- Assist Youth Programs Manager with administrative duties as needed.

### **Requirements:**

- Must have completed one year of college.
- Enthusiastic, energetic and positive attitude.
- Experience working with youth.
- Experience working outdoors.
- Must have some knowledge in the natural sciences.
- Strong communication and interpersonal skills.

### **TO APPLY:**

Send resume and cover letter to: [urbanecoteens@vancortlandt.org](mailto:urbanecoteens@vancortlandt.org)

**Deadline to apply: April 30th, 2025**

*Applicants will be interviewed on a first come, first served basis until the three positions are filled.*

**Van Cortlandt Park Alliance** is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.