



Garden 2 Market Internship 2025 Crew Leader Job Description

Position: Crew Leader (1)

Wages: \$20/hour

Start Date: June 16th, 2025*

End Date: August 21st, 2025*

Hours: Approximately 21 hours per week

* Start and end dates can be flexible, depending on availability, for a maximum of 11 weeks

Work Locations: Main Office: 80 Van Cortlandt Park South, Suite E1
Garden: Inside Park at Broadway and Mosholu Avenue

About Van Cortlandt Park Alliance (VCPA):

VCPA preserves, supports, and promotes the ecology, recreation, cultural arts, and history of Van Cortlandt Park.

Garden 2 Market Crew Leader:

The Garden 2 Market Crew Leader (G2M Crew Leader) will work alongside Van Cortlandt Park Alliance staff in leading the summer Garden 2 Market Internship. The Crew Leader will be responsible for supporting 6 high school G2M interns as they learn how to maintain a garden, run a farm stand, and explore issues of the local food system.

Ideal applicants are excited to spend their summer working outside as role models for youth. They have relevant experience or courses in horticulture, education, food systems, or running a farm stand. They are passionate about a local, just food system, and have a willingness to teach others while learning new skills.

Training dates in June will explore youth development and leadership principles and cover specific skills needed for the maintenance of the garden and running a farm stand. The Crew Leader will also obtain their Servesafe Food Handlers Certificate. The Crew Leader reports directly to the Program Director.

Typical week: (times may vary)

- Co-lead interns in horticultural and food system education on **Mondays, 9:30am-4:30pm**
- Work alongside interns in garden work on **Tuesdays, 9:30am-1:30pm**
- Assist in running the market on **Wednesdays, 11am-8pm** (unpaid lunch break)
- Work with VCPA staff to prepare activities for each week, maintain market records, place market orders, determine tasks for garden work and more on **Fridays, 10am-2pm**

Requirements:

- Must have completed one year of college.
- Enthusiastic, energetic, and positive attitude.
- Experience working with youth.
- Experience working outdoors in all weather.
- Ability to stand for long periods of time and lift 50 pounds.
- Strong communication and interpersonal skills.

TO APPLY:

Send resume, cover letter to: sara@vancortlandt.org

Deadline to apply: April 30th , 2025

Qualified applicants will be interviewed on a first come, first served basis until the position is filled.

Van Cortlandt Park Alliance is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.