



## Urban Ecology Teen Internship 2020

### Crew Leader Job Description

**Position:** Crew Leaders (2)

**Wages:** \$18/hour

**Start Date:** June 22, 2020

**End Date:** August 21, 2020

**Hours:** 8:30am-4:00pm – Approx. 35hr week

**Location:** Van Cortlandt Park- Lake/Golf House

**The Van Cortlandt Park Alliance preserves, supports, and promotes the recreational, ecological, and historical value of Van Cortlandt Park.**

Crew Leaders play an important role in the operation of Urban Ecology Teen Internship (Eco-Teens). They serve as role models for Bronx high school students by demonstrating ethical and successful work habits. Through special projects and enrichment activities, Crew Leaders will teach basic plant identification, forest and trail restoration tasks, horticulture tasks, and assist students at Lehman College lectures. Crew Leaders also assist the Program Director in facilitating field study lessons, program preparation, end of year celebration, and other tasks as needed.

#### **Duties Include:**

- Supervise approximately 30 high school students in ecological restoration work in Van Cortlandt Park as well as in studies at CUNY Lehman College.
- Lead and manage their own crew of approximately 15 interns in field work at various locations throughout the park.
- Supervise interns on field trips.
- Manage attendance, timesheets, site projects, and Interns' safety.
- Organize and lead team meetings.
- Develop creative study techniques for college class and provide academic support.
- Assist Program Director with administrative duties.

#### **Requirements:**

- Must currently be a college student
- Enthusiastic, energetic and positive attitude
- Experience working with youth
- Experience working outdoors.
- Must have some knowledge in the natural sciences.
- Strong communication skills

#### **TO APPLY:**

Send resume and cover letter to: [Paulina.Mohamed@parks.nyc.gov](mailto:Paulina.Mohamed@parks.nyc.gov)

**The Deadline to apply is April 26, 2020**

**Applicants will be interviewed on a first come, first served basis until the two positions are filled.**