



# Friends of Van Cortlandt Park

## Landscape Architect

### Summer 2018 Internship Announcement

Thanks to the support of the Paul and Klara Porzelt Trust, the Friends of Van Cortlandt Park (FVCP) are working with the Van Cortlandt House Museum (VCHM) to develop a Landscape Plan: to restore landscaping around Van Cortlandt House Museum to reflect the appearance of the grounds between 1897, when the museum opened to the public, through 1917, the advent of World War I. FVCP is looking for a Landscape Architect student to work with us during the summer of 2018 to help create this Landscape Plan. The intern will report directly to the Friends of Van Cortlandt Park's Executive Director and will work closely with the Van Cortlandt House Museum Director and other experts who will be assisting with the project. The plan will include plantings that are resilient, low maintenance, and appropriate - both for the time period and for the space designated for planting. The project will also include a plan for maintaining the new design, as well as a list of plants and equipment and supplies needed to accomplish the work.

#### Work will include:

1. Historic research and documenting the historic landscape as needed to describe the period of restoration,
2. Evaluation of the condition of existing trees and shrubs,
3. Overall site analysis describing the microclimate, views and soil conditions.
4. Construction documents,
5. Plant lists,
6. Recommendations for soil amendments,
7. Budgets,
8. Phasing plan and,
9. Maintenance plan.

#### Require Qualifications/ Skills:

- Familiarity with the National Park Services standards for Historic landscape restoration
- Completed at least 2 years of Landscape Architect or similar program.
- Knowledge of plant character and growing requirements.
- Great observational skills and an eye for detail.
- Strong problem-solving skills.
- Very organized and able to maintain project files.
- Ability to follow instruction and work on your own without close supervision.

#### Desired Qualifications/ Skills:

- Drawing skills to sketch out designs before implementing in software.
- Have AutoCad or a similar design software program on their own computer.
- Familiarity with Historic Houses and/or Public Parks in NYC.

**Work Schedule:** Work hours are flexible but must be available during at least 2 weekdays/week to allow for meetings. Intern will work approximately 60 hours during the duration of the project. Some work can be completed from home- do not need to be on site for all hours. Ideally intern will start before the end May and continue for 8-10 weeks.

**Pay:** Intern will be paid a modest stipend split into two payments: at the mid-point of the project and at the conclusion.

**To Apply:** Send a cover letter, resume and a sample of your work- design layout either by hand or using a design software program to Christina Taylor at [Christina@vancortlandt.org](mailto:Christina@vancortlandt.org) by May 4<sup>th</sup>, 2018.

The Friends of Van Cortlandt Park \* 80 Van Cortlandt Park South, Ste. E1 \* Bronx, NY 10463  
[www.vancortlandt.org](http://www.vancortlandt.org)